



GOVERNMENT OF BERMUDA

Department of Youth, Sport & Recreation

Specialist - Sports/Art/Dance

Responsible to: Supervisor, Assistant Supervisor & Specialist Coordinator

Supervises: N/A

Position Summary:

Summer Day Camp Specialists provide a high quality recreational opportunities during summer camp activities specifically in either dance, sports or art. The specialist are responsible for the day to day organization and operation of such activities in SDC.

Requirements:

1. Must be at least 18 years of age at the start of camp; attending senior school/ college/ university and pursuing a qualification in a human related field with emphasis in sport, art or dance, recreation or supervision; or experience in a Summer Day Camp.
2. Desire and ability to work with children.
3. Knowledge of how to plan, and conduct sport, art or dance activities.
4. Camp specialist are able to direct and coordinate large groups of children while in camp.
5. Certifications in first aid and CPR administration are key requirements for the job

Duties and Responsibilities:

1. Develop plans, organizes and supervises engaging recreational activities with the assistance of the camp counselors.
 - a. **Dance Specialist:** Instructs, explain and demonstrates techniques and methods of dance with music or rhythmic accompaniment to students of all ages. Coordinates a dance for the campers that adheres to the camp theme for the year.



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- b. **Art Specialist:** Delivers arts and crafts activities that make use of the different art mediums, natural environment and art resources efficiently. Ensures the delivery of artwork that adheres to the camp theme for the year and displays items.
 - c. **Sports Specialist:** Delivers progressive sports activities using various mediums to students of all ages. Ensures the campers participate in sports activities such as Mini-Cup Match, Six Aside Football Tournament and Fun Days etc.
2. Oversee the procurement of supplies and equipment required for camp activities.
 3. Maintains record of campers' personal information, attendance logs and incident reports.
 4. Maintains order within camp premises and ensure the safety and well-being of campers.
 5. Monitor campers to identify and respond to unruly behavior or deviations from camp guidelines
 6. Escorts and monitors children on field trips.
 7. Act as a role model for campers in activities which require cleanliness, punctuality, and sportsmanship
 8. Attends all meetings and training as required.
 9. Serves as a counsellor with an assigned group when not on duty of teaching dance, art or sports.
 10. Assumes other responsibilities to benefit the program as assigned by the Supervisor and/or Assistant Supervisor.